

## **EEAS Vacancy Notice**

### **Seconded National Expert in the Global Agenda and Multilateral Relations Directorate (GLOBAL)**

#### **Connectivity and Digital Transition Division (GLOBAL.GI.2)**

**COST-FREE**

**AD level post**

**Job No 390591**

#### **We are:**

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

#### **We propose:**

The post of a "cost-free" Seconded National Expert on the position of policy officer in the field of digital technologies.

The successful candidate will join the "Connectivity and Digital Transition" Division.

Within the "Global Issues" Directorate of MD Global "Global Agenda and Multilateral Relations", the Division's mission is to ensure that the EU's Foreign and Security Policy fully integrates digitalisation and strategic investments as key geopolitical developments, and develops ambitious strategies to tackle these challenges and position the EU as a major global actor.

Under the framework of the EU's Connectivity and Digital Transition agendas, the Division's task is twofold. On the one hand, we aim to support the establishment and implementation of the new "Global Gateway Connectivity Strategy" to promote the EU's economic, political and security interests outside the EU. On the other, in line with the EU "Digital Compass" ambition to build international digital partnerships, we strive to develop the pillars of the future EU digital external policy, which will address the EU's economic and security interests by also representing the human-centric digitalisation with robust standards and norms.

To deliver on those interrelated tasks and develop a more coherent European global approach to connectivity and digital transition, the Division will work in close cooperation with the Commission, EU Delegations and Member States in a Team Europe approach.

### **Functions and Duties:**

Under the authority of the Head of Division, the Seconded National Expert is expected to perform the following tasks:

- Contribute towards the definition, elaboration and implementation of EU external relations policies in the field of digital technologies;
- Contribute to the implementation and operationalization of the Council Conclusions on Digital Diplomacy;
- Produce Policy analysis notes and specific written outputs related to the area of competence;
- Follow-up on country specific issues for the Indo-Pacific (Digital Partnerships with Japan, Singapore & Korea, issues related to India, China, ASEAN);
- Coordinate the implementation of digital policies with the relevant EEAS geographical departments, EU Delegations and the Commission;
- Maintain regular contacts with Member States and other partners with regard to the relevant countries & regions.

### **We are looking for:**

The European External Action Service (EEAS) is seeking a dynamic, proactive and highly motivated colleague with strong analytical and networking skills to occupy the post of Seconded National Expert (SNE).

The candidate should have a good understanding of EU policy-making and decision-making processes, and an understanding of inter-institutional relations as well as have relevant political experience in the proposed areas. The candidate will be working in a friendly and dynamic environment and contribute to the work of the Connectivity and Digital Transition Division. He/she will have to work in an international and multicultural environment in close synergy with Member States and EU institutions.

### **Legal basis:**

This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

### **Eligibility criteria:**

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff

Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union or, where justified in the interests of the service, professional training of an equivalent level.<sup>1</sup>;

- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out;
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;
- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

### **Selection criteria:**

#### **Candidates should:**

##### **A. Professional knowledge**

- Have a professional experience of at least 3 years, preferably but not exclusively in the Ministry of Foreign Affairs;
- Have extensive knowledge of the above-mentioned policy areas, including ICT and international digital issues;
- Have a good working knowledge of the EU (institutional) environment and instruments in the area of external and security policy;
- Have proven reporting and analysis capacity.

##### **B. Skills**

- Have the capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Intercultural sensitivity skills are required;
- Have the ability to work in teamwork, to coordinate and to communicate effectively;
- Have solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

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<sup>1</sup> Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

### **C. Languages**

- A thorough knowledge (capacity to write and speak) in French and English is required.

### **D. Personal Qualities**

- Be dynamic. Motivated and flexible personality. Able to adapt quickly to new situations and deal with new challenges, including missions in conflict area.

### **Equal opportunities**

The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.

Candidates with disabilities are invited to contact [SNE-HQ@eeas.europa.eu](mailto:SNE-HQ@eeas.europa.eu) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

### **Conditions of secondment**

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

**Duration of the secondment:** 1 year, renewable up to 4 years in total

**Vacancy available from:** Immediately

**Place of secondment:** Brussels, Belgium

**For further information, please contact:**

[SNE-HQ@eeas.europa.eu](mailto:SNE-HQ@eeas.europa.eu), or  
[GLOBAL-GI-2@eeas.europa.eu](mailto:GLOBAL-GI-2@eeas.europa.eu)

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